

BRIDGEMILL COMMUNITY ASSOCIATION, INC.
Architectural Review Committee “ARC” Request for Modification: ARC.1

I understand this application is based upon and sets forth requirements found in the Declarations of Protective Covenants, Conditions, Restrictions, and Easements for BridgeMill, Art. VII, Art. VIII, and the BridgeMill Community-Wide Design Standards.

If you need help with any aspect of submitting an ARC Modification Request, please call (770) 345-1888 or contact the ARC directly at BridgeMillARC@gmail.com

Homeowner Name: _____

Date: _____

Address: _____

Best Daytime Phone: _____

Email: _____

Projected Start Date: _____

Please do not start your project until you receive a written response from the Architectural Review Committee with the “Golden Ticket.” **Submit this application and applicable “ARC Part 2” forms with all required documentation to BridgeMillARC@gmail.com or directly to the BridgeMill HOA office, 3542 Sixes Road, Suite 108, Canton, GA 30114 no later than 4:30 PM on the Monday prior to each meeting on the 1st and 3rd Monday of the Month. Upon receipt of a submitted request, you will receive a confirmation email.** Upon approval, you will receive a notice and “Golden Ticket” to place in a front window. The Golden Ticket sheet must be displayed and visible to the street from the front of your home until project is complete. Upon completion, sign and return the “Golden Ticket” sheet to the office for filing. Projects begun without ARC approval are subject to fines. The following sections may be used as a checklist to identify the information required for submission.

1. All major modifications will require the submission of the following items AND form(s) from number 2 below.

_____ Photograph of both the front and back of your home – including “line of sight” from the golf course if your home backs to the Golf course. **DOES THIS HOUSE BACK TO THE GOLF COURSE? YES** _____ **NO** _____

_____ Map/drawing of property lines including footage from the property line to the proposed structure.

_____ Dimensions and location on the property of the proposed fence, pool, landscaping, or other structure (pergola, deck, porch, etc.) The diagram must specifically show distances from the property lines and the house to the modification.

_____ Sample/type of materials being used to include color (neutral and earth tones are required when applicable) and a paint sample and/or photograph of the materials. **Manufacturer and paint number of the paint to be used may be provided on the form, or paint and color samples can be provided to the office.**

_____ A drawing or “example” color picture/photo of the proposed structure itself, i.e., deck, porch, gazebo, pergola, pool.

2. In addition to the ALL requirements of number 1 above, you must include one or more separate ARC forms (2a thru 2f identified below) for each request you are submitting for approval.

Please indicate (with **Y** or **N**) which of the below forms (available at bridgemill.org) will be submitted with your request:

_____ **Fence ARC2.A** – Height, style, measurements, materials, color.

_____ **Exterior House Color ARC2.B** - (Trim, Shutter, Doors) ((Change of color) You must submit a color sample. Manufacturer name, color name and number are required. Photo of house and manufacturer “chips” are required. See form info

_____ **Pool ARC2.C** - In addition to the requirement of Number 1 above, please include samples and/or photo to identify the type of material to be installed, i.e., granite or vinyl. You must also provide information as to the location on your property of where the pool filter equipment will be placed.

_____ **Roof Replacement ARC2.D** – include a description of the color and materials to be used.

_____ **Landscape Changes ARC2.E** – Landscaping change, tree removal, shrub redesign, etc., with design drawing showing all proposed changes and the varieties being removed and those to be used.

_____ **Miscellaneous ARC2.F** - Deck, Screened in Porch, Gazebo/pergola- drawings or sample photo w/size and detail; Driveway Expansion- drawings and materials; Play equipment; statuary; Retaining Wall – material (neutral earth tones); Room addition – Drawings, Plat; Storage shed – drawings and materials (neutral earth tones).

HOMEOWNER RELEASE: Homeowner grants permission for members of the Architectural Review Committee (ARC) and the Board of Directors, BridgeMill Community Association, Inc. (BMCA), their agents, and/or representatives to enter onto the property to make reasonable observations and inspections of the requested modification and completed project. The Applicant(s) represent and agree by the Request submitted, that all workers, including but not limited to, Architect, Engineer, Contractors, Subcontractors, and agents and employees shall be made aware of requirements of the ARC and the Covenants and Bylaws of the BMCA. It is also agreed that the **Homeowner/Applicant has the responsibility to ensure that all workers involved shall abide by the procedures and guidelines found in the Declaration of Covenants of BMCA and the latest Design Standards.** Homeowner/Applicant further represents and verifies that all applicable license and permits have been or will be obtained in accordance with all rules, regulations, and laws.

Homeowner Signature: _____ Date: _____

By signing this application, I have read, understand, and agree to the Homeowner Release printed above.